FERNDALE DOWNTOWN DEVELOPMENT AUTHORITY

**BOARD OF DIRECTORS MEETING**

**Wednesday, June 26, 2019**

**8:00 A.M.**

**FERNDALE CITY HALL**

**300 E. 9 MILE**

**FERNDALE, MI 48220**

**MINUTES**

**I. CALL TO ORDER**

A**.** Roll Call 8:02 a.m.

 **DDA Board Members Present**: Jacki Smith, PJ Jacokes, Nathan Martin, Blake Scheer, Dave Coulter

**DDA Board Members Absent**: Heather Cutlip, Chris Johnston, Mindy Cupples

**Staff Present**: Cindy Willcock, Torri Buback

 **Guests:**

B. Dismissals: Heather Cutlip, Chris Johnston, Mindy Cupples

C. Approval of Agenda

Motion by Director Raska, seconded by Director Scheer to approve the agenda as presented.

**All Ayes, motion carries.**

**II.** Approval to fill the DDA Executive Director Position and selection of recruitment firm

 The city believes the use of an outside recruitment firm would best facilitate a fair and unbiased search process that will deliver a short list of the most qualified candidates. The City has previous experience with GovHR and the City Manager search. This search involved an internal candidate and fulfilling a strategic executive level position.

 Motion by Director Raska, seconded by Director Scheer to approve filling the vacant position of DDA Executive Director and retain GovHR to facilitate the search not to exceed $12,500 and authorize the City Manager to execute the agreement. **All ayes, motion passes.**

**V.** Call to Committee Chairs & Board Members & Staff

**VI.** Adjournment

Motion by Director Raska, seconded by director Scheer to adjourn the meeting at 8:16 A.M. All ayes, Motion carries.